



AVEDA INSTITUTE TUCSON

Aveda Institute Campus Security Policy

The Aveda Institute is committed to providing safety to all of its Students, faculty and staff.

- If a crime happens to you or your property or if there is an emergency occurring on campus, contact the designated Campus Security Authority or any available administrator.
- The Aveda Institute will provide Students, faculty, and staff with a copy of the crime report from the previous calendar year by October 1st of the following year. Statistics will be gathered from the local police and compiled in the annual report. The report will show number of incidents only on campus and is divided into the following categories:

Criminal Homicide: (A) Murder and non-negligent manslaughter (B) Negligent manslaughter	Motor vehicle theft
Sex offenses: (A) Forcible sex offenses (B) Non-forcible sex offenses (C) Domestic Violence (D) Dating Violence (E) Stalking	Arson
Robbery	Liquor law violations 1. (A) Arrests for liquor violations, drug law violations, and illegal weapons possession 2. (B) Persons not included above who were referred for campus disciplinary action for liquor law violations, drug law violations and illegal weapons possession
Aggravated assault	Hate crimes
Burglary	

October 2018



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The Aveda Institute has assigned a specific Campus Safety Authority in which any Campus Safety and Security concerns can be reported and addressed. The Aveda Institute has a working relationship with the Local Police Department who are able to support and provide services promptly in the event of an incident. We encourage accurate and prompt reporting of all crimes to the Campus Security Authority and local police.

If you have concerns, questions or need information, please contact:

Anne Skubis, Director/Title IX Campus Security Authority Telephone: 520.289.5339

Email: askubis@avedatucson.com

- In addition to the required annual campus security report, The Aveda Institute will provide a timely warning to Students and staff of any occurrences of the following crimes that are reported to local police agencies and/or the Campus Security Authority that are considered to represent a serious or continuing threat to our Students and staff. As soon as the Institute becomes aware of the crimes, Students and educators will be notified in their next class. These crimes are: criminal homicide, forcible and non-forcible sex offenses, domestic violence, dating violence, stalking, robbery, aggravated assault, burglary, motor vehicle theft, arson, hate crimes including crimes involving bodily injury reported to local police agencies that show evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity or disability, arrests for violations of liquor and drug law violations and illegal weapons possession, and persons not arrested but referred for disciplinary action for liquor, drug and weapons law violations.

Note: The Aveda Institute is not required to provide timely warnings with respect to crimes reported to a pastoral or professional counselor.

- The Aveda Institute will also provide timely warning to Students and staff if significant emergency or dangerous situation involving an immediate threat to the health and safety of students or staff occurs on the campus. The Aveda Institutes goal is to maintain a safe and nonviolent academic and working environment. Please notify a staff member immediately in case of a medical emergency or accident. All accidents must be reported to the Director and Campus Security Authority. In case of a bomb threat immediately contact the police or administrative personnel and evacuate the building as directed by the police or the administrative personnel. The Aveda Institute has an alarm monitored system that is directed to the Fire Department. Whenever a fire is detected, a continuous siren will sound. In all cases when the fire alarm sounds all Students and staff must instruct and assist all guests in evacuating and must also evacuate the building themselves. Re-enter the building only when the Fire Department or Security has given clearance. Floor plans are posted throughout the Institute; please familiarize yourself with the escape routes. In the event of severe weather warnings the building management will make a decision on when to evacuate team members, Students, and guests.



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- If a Student wants to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics, please contact the Campus Security Authority.
- Access to the building is only given to Students during the normal class day. Any Students seeking access outside normal class time must have prior authorization from an administrator.
- We encourage Students and staff to be responsible for your own security and the security of others. If you have concerns about walking from the building to your car after dark, either walk in groups or contact one of the institutes staff and we will provide escort service to walk you to your car.
- The Aveda Institute does not have any off-campus locations and therefore all monitoring and recording of any criminal activity is conducted at the campus location.

Drugs and Alcohol Policy

- School policy prohibits the possession, use and sale of alcoholic beverages to anyone.
- School policy also prohibits the possession, use and sale of illegal drugs.
- School policy supports and enforces State underage drinking laws.

Students caught in any of the above situations will be withdrawn from the program and will be reported to authorities.

Students needing assistance may contact the below substance abuse resources:

- Substance Abuse Treatment Referral Service 1(800)662-4889
- Al-Anon & Alateen 1(888)425-2666
- Alcoholics Anonymous (520) 624-4183
- La Frontera Substance Abuse Centers (520) 884-9920

New Campus Obligations under Violence Against Women Act (VAWA)

Under Title IX, discrimination on the basis of sex can include sexual harassment and sexual violence, which includes sexual assault, domestic violence, and stalking. Any Institute that receives federal funds may be held legally responsible when it knows about or ignores sexual harassment or sexual violence in its programs or activities. The Institute can be held responsible in court whether the harassment or violence is committed by a student or staff.

What is VAWA?

October 2018



AVEDA INSTITUTE TUCSON

On March 7, 2013, President Obama signed into federal law the Violence Against Women Reauthorization Act of 2013 (VAWA), which is aimed at improving how colleges and universities in the U.S. address sexual violence. This new law imposes obligations for Colleges and Universities to revise their policies and practices to comply with new regulations that addresses and prohibits acts of violence such as, sexual assault, domestic violence, dating violence and stalking, and it clarifies the rights of victims. The new regulations also include:

- Reporting campus crime statistics beyond the crime categories that the Clery Act already mandates, to which now include incidents of domestic violence, dating violence and stalking, as well as crimes motivated by gender identity or national origin;
- Providing comprehensive educational prevention and awareness programs for incoming students and new employees, in addition to ongoing prevention and awareness campaigns for students, faculty and employees that identifies and defines sexual assault, rape, acquaintance rape, domestic violence, dating violence and stalking; and
- Conducting annual training for investigators and hearing officers who investigate and review reported offenses.
- In addition, both Title IX and VAWA legislation permits the Aveda Institute, to assist both the victim and the accused with:
 - An investigation
 - Counseling and medical services
 - Using the Campus Safety Escort Service
 - Choosing a support person to accompany them throughout proceedings
 - Allowing the victim and the accused to attend different classes
 - Academic support services

TITLE IX COMPLIANCE POLICY

Anti-Harassment and Discrimination Policy

Aveda Institute is committed to providing a work and educational environment free of unlawful harassment or discrimination. In furtherance of this commitment, all students and employees are required to take mandatory Sexual Harassment and Prevention Training [upon starting with Aveda Institute and every year thereafter]. Aveda Institute policy prohibits harassment or discrimination based on race, religion, creed, color, national origin, ancestry, sex (including pregnancy, childbirth or related medical conditions), military or veteran status, physical or mental disability, medical condition, marital status, age, sexual orientation, gender, gender identity or expression, genetic information or any other basis protected by the federal, state or local law. Additionally, in accordance with Title IX of the Education Amendments of 1972, the Aveda Institute prohibits discrimination based on sex, which includes sexual harassment and sexual violence, and the Aveda Institute has jurisdiction over Title IX complaints.

The Aveda Institute's anti-harassment policy applies to all persons involved in the operation of the Aveda Institute, and prohibits unlawful harassment by any employee of the Aveda Institute, as well as students, customers, vendors or anyone who does business with the Aveda Institute. It further extends to prohibit unlawful harassment by or against students. Any employee, student or contract worker who violates this policy will be subject to disciplinary action. To the extent a customer, vendor or other person with whom the Aveda Institute does business engages in unlawful harassment or discrimination, the Aveda Institute will take appropriate corrective action.

As part of the Aveda Institute's commitment to providing a harassment-free working and learning environment, this policy shall be disseminated to the Aveda Institute community through publications, the Aveda Institute website, new employee orientations, student orientations, and other appropriate channels of communication. The Aveda Institute provides training to key staff members to enable the Aveda Institute to handle any allegations of sexual harassment or sexual violence promptly and effectively. The Aveda Institute will respond quickly to all reports, and will take appropriate action to prevent, to correct, and if necessary, to discipline behavior that violates this policy.

Definitions

Sexual Harassment is defined as unwelcome conduct of a sexual nature. It includes unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Sexual harassment is conduct that explicitly or implicitly affects a person's employment or education or interferes with a person's work or educational performance or creates an environment such that a reasonable person would find the conduct intimidating, hostile or offensive.

Sexual Violence is defined as physical sexual acts engaged in without the consent of the other person or when the other person is unable to consent to the activity. Sexual violence includes sexual assault, rape, battery, and sexual coercion; domestic violence; dating violence; and stalking.

Domestic Violence is defined as abuse committed against an adult or a minor who is a spouse or former spouse, cohabitant or former cohabitant, or someone with whom the abuser has a child, has an existing dating or engagement relationship, or has had a former dating or engagement relationship.

Dating Violence is defined as abuse committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

Sexual Assault occurs when a physical sexual activity is engaged in without the consent of the other person or when the other person is unable to consent to the activity. The activity or conduct may include physical force, violence, threat, or intimidation, ignoring the objections of the other person, causing the other person's intoxication or incapacitation through the use of drugs or alcohol, and taking advantage of the other person's incapacitation (including voluntary intoxication).

Stalking is behavior in which a person repeatedly engages in conduct directed at a specific person that places that person in reasonable fear of his or her safety or the safety of others.

Consent is informed, voluntary and revocable. Consent is an affirmative, unambiguous, and conscious decision by each participant to engage in mutually agreed-upon sexual activity. It must be given without coercion, force, threats or intimidation. Consent must be ongoing throughout a sexual encounter and can be revoked at any time. Once consent is withdrawn, the sexual activity must stop immediately.

PROHIBITED CONDUCT

This policy strictly prohibits sexual or other unlawful harassment or discrimination as well as sexual violence, as defined above. Sexual or other unlawful harassment or discrimination includes any verbal, physical or visual conduct based on sex, race, age, national origin, disability or any other legally protected basis if:

- i. submission to such conduct is made either explicitly or implicitly a term or condition of an individual's education or employment;
- ii. submission to or rejection of such conduct by an individual is used as a basis for decisions concerning that individual's education or employment; or
- iii. it creates a hostile or offensive work environment, which means the alleged conduct is sufficiently serious to limit or deny a student's or ability to participate or benefit from the student's education program.

Unlawful harassment or discrimination may include racial epithets, slurs and derogatory remarks, stereotypes, jokes, posters or cartoons based on race, national origin, age, disability, marital status or other legally protected categories.

Sexual harassment is conduct based on sex, whether directed towards a person of the opposite or same sex, and may include explicit sexual propositions, sexual innuendo, suggestive comments, sexually oriented "kidding" or "teasing", practical jokes, jokes about or displays of obscene printed or visual material, questions about sexual fantasies, preferences or history, and physical contact such as patting, pinching, or intentionally brushing against another person's body. Gender-based harassment, including acts of verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping are strictly prohibited, even if those acts do not involve conduct of a sexual nature.

COMPLAINT/GRIEVANCE PROCEDURE

If you believe that you have experienced or witnessed harassment or sexual violence, notify your instructor, supervisor, Human Resources, or the Title IX Coordinator as soon as possible after the incident. Do not allow an inappropriate situation to continue by not reporting it, regardless of who is creating the situation. No employee, contract worker, student, vendor or other person who does

business with the Aveda Institute is exempt from the prohibitions in this policy. Supervisors will refer all harassment complaints to the Title IX Coordinator for student-related complaints and to the Human Resources Department if the complaint involves an employee. In order to facilitate the investigation, your complaint should include details of the incident or incidents, names of the individuals involved and names of any witnesses.

All complaints involving a student will be referred to the campus's Title IX Coordinator. The Title IX Coordinator is listed below and has the responsibility of overseeing all Title IX complaints and identifying and addressing any patterns or systemic problems that arise during the review of such complaints.

JoAnn Stevens, Campus Director
700 16th Street
Denver, CO 80202
303-567-7500 ext 1032
jriebau@avedadenver.com

Brittany Sharp, Campus Director
210 N University Ave
Provo, UT 84601
801-541-0133
bsharp@avedaprovo.com

Anne Skubis, Campus Director
845 N Park Ave Suite 105
Tucson, AZ 85719
520-289-5339
askubis@avedatucson.com

Katrina Bervin, Campus Director
8475 S Emerald Drive
Tempe, AZ 85284
480-249-7666
kbervin@avedaphoenix.com

The Aveda Institute ensures that its employee(s) designated to serve as Title IX Coordinator(s) have adequate training on what constitutes sexual harassment, including sexual violence, and that they understand how the Aveda Institute's grievance procedures operate. Because complaints can also be filed with an employee's supervisor or Human Resources, these employees also receive training on the Aveda Institute's grievance procedures and any other procedures used for investigating reports of sexual harassment.

INVESTIGATION OF COMPLAINTS

In response to all complaints, the Aveda Institute promises prompt and equitable resolution through a reliable and impartial investigation of complaints, including the opportunity for both parties to present witnesses or other evidence. The time necessary to conduct an investigation will vary based on complexity but will generally be completed within sixty (60) days of receipt of the complaint. The Aveda Institute shall maintain confidentiality for all parties to the extent possible, but absolute confidentiality cannot be guaranteed. In cases where a student does not give consent for an investigation, the Aveda Institute will weigh the student's request for confidentiality against the impact on Aveda Institute safety to determine whether an investigation must proceed. Complainants should be aware that in a formal investigation due process generally requires that the identity of the charging party and the substance of the complaint be revealed to the person charged with the alleged harassment.

The preponderance of the evidence standard will apply to investigations, meaning the Aveda Institute will evaluate whether it is more likely than not that the alleged conduct occurred. Both parties will receive written notice of the outcome of the complaint.

During the investigation, the Aveda Institute will provide interim measures, as necessary, to protect the safety and wellbeing of students and/or employees involved.

If the Aveda Institute determines that unlawful harassment or sexual violence has occurred, immediate appropriate corrective action will be taken in accordance with the circumstances involved, and the Aveda Institute will take steps to prevent the recurrence of any harassment or discrimination. Any employee determined by the Aveda Institute to be responsible for unlawful harassment or discrimination will be subject to appropriate disciplinary action, up to and including termination. Remedies for student-related claims may include, but are not limited to, an order to stay away, suspension or expulsion.

To initiate a criminal investigation, reports of sexual violence should be made to “911” or local law enforcement. The criminal process is separate from the Aveda Institute’s disciplinary process. To the extent that an employee or contract worker is not satisfied with the College’s handling of a harassment or discrimination complaint, he or she may also contact the appropriate state or federal enforcement agency for legal relief

RETALIATION PROHIBITED

The Aveda Institute will not retaliate against you for filing a complaint, and will not tolerate retaliation by students or employees. If you believe you have been retaliated against, you should promptly notify your supervisor, Human Resources or the Title IX Coordinator.

REPORTING REQUIREMENTS

Victims of sexual misconduct should be aware that Aveda Institute administrators must issue timely warnings for incidents reported to them that pose a substantial threat of bodily harm or danger to other members of the campus community. The Aveda Institute will make every effort to ensure that a victim’s name and other identifying information is not disclosed, while still providing enough information for community members to make safety decisions in light of the danger. The Aveda Institute reserves the right to notify parents/guardians of dependent students regarding any health or safety risk, or a change in student status.

Additional Information

Employees and Students may contact the Title IX Coordinator with any questions related to this policy. In addition, the U.S. Department of Education Office for Civil Rights (“OCR”) investigates complaints of unlawful harassment of students in educational programs or activities. This agency may serve as a neutral fact finder and will attempt to facilitate the voluntary resolution of disputes with the parties. For more information, visit the OCR website at: <http://www.hhs.gov/ocr/>.

Investigation Confidentiality Agreement

I, _____, (name) understand that I am a party to an investigation being conducted at _____ (Institute) and that all information disclosed to and by me is considered confidential under the Institute's Confidentiality Policy.

As stated in the Confidentiality Policy, internal company business is to be discussed with coworkers/classmates only on an as-needed basis and is not to be disclosed to any external parties, except as authorized by company officials or as required by law to governmental authorities.

I also understand that if I make an unauthorized disclosure of information on this investigation during my employment/enrollment with _____ (Institute). I will be subject to disciplinary action, including termination.

If I disclose unauthorized information on this investigation after my employment ceases with the company, I may be held liable by individuals involved in this investigation.

Agreed to by: _____

(Signature)

Printed name: _____

Date: _____

Incident Complaint Form

Date of Event: _____ (If more than one event, please report each event on a separate form.)

Where did the specific event occur?

How would you describe the circumstances?

Please explain the events that occurred?

Were there any witnesses to this specific event? (If yes, please provide their names)

How did you feel?

What would be your desired outcome as a result of the investigation?

Name – Signature

Date

Notification of Investigation Memorandum

DATE:

TO:

FROM:

RE: Upcoming Investigation

Please be informed that you may be contacted by _____ in the next week as part of a workplace investigation that is being conducted as a result of a complaint of a violation of Institutional policy.

Our Institutional policy is committed to careful and thorough investigation of any such complaints. Accordingly, we expect our employees/students to cooperate to the fullest extent possible, providing accurate information as requested in the investigative process.

Please understand that due to the sensitive nature of the process, this investigation will be conducted in a manner that protects the privacy of all involved to the greatest extent possible. In order to maintain the integrity of the investigation, you are asked to refrain from discussing the investigation with your fellow employees/classmates.

If you have any questions regarding the investigative process, please feel free to contact me.

Thank you for your cooperation.

Investigatory Leave Notice

Date

Name

Address

Address

Dear (name):

This is (to notify you/confirm in writing) that you are being placed on investigatory leave in accordance with [Policy #/name]] commencing (date).

The reason you are being placed on investigatory leave is to allow the department time to review the allegation(s) that (briefly and in general terms describe the allegation).

We will be scheduling a meeting with you in order to discuss this matter. Please email me at (email address) with your current contact number(s) and any corrections to your address so that we may contact you to schedule this meeting.

This investigation will be kept as confidential as possible. You are not to contact co-workers/classmates or other potential witnesses during this leave with the exception of (your manager/HR/investigator/union rep). You are not to disclose or further discuss information regarding this investigation to others outside of (the investigator/me/HR/rep). Failure to maintain confidentiality may result in discipline up to and including termination of employment/enrollment. If you need to contact anyone regarding work issues or come to the (Department/Office of) for any reason during the period of investigatory leave, please make arrangements through (your supervisor/me/other) at (telephone number and email address). Any questions regarding this letter please direct to (name) at (phone number and/or email).

Sincerely,

Name

Title

Company

Investigation Resolution

Expected Outcome of Complainant:

Although my signature on this document does not constitute an admission of guilt, I do acknowledge that the complainant perceived my actions as being offensive. My signature on this form is my agreement that I will cease-and-desist the actions that are perceived as being offensive.

Signature of Accused

Date

I am satisfied my complaint has been acknowledged and that actions taken by the respondent are satisfactory to me.

Signature of Complainant

Date

Interview of the Accuser

Date: _____

Meeting with - Name: _____

Investigated by – Name: _____

Foundation Questions: (some may or may not apply here)

1. Who committed the alleged inappropriate behavior?
2. What exactly happened?
3. How did you react?
4. Did you ever indicate that you were offended or somehow displeased by the act or offensive treatment?
5. When did the incident occur, or is it ongoing?
6. Where did the incident occur?
7. Who else may have seen or heard the incident?
8. Have you discussed the incident with anyone?
9. How has the behavior affected you and your job?

10. Did you seek any medical treatment or counseling as a result of the incident?
11. When did you first learn of the Institutes Title IX Policy? (If not provide a written copy of the policy and note below).
12. Is there anyone else who may have relevant information?
13. Do you have any other relevant information?
14. What action do you want the Institute to take?
15. (After reviewing notes, always ask if there is anything else):

Close the Interview:

- Direct the accuser to maintain confidentiality within the Institute. Encourage him/her to report to you if she/she experiences any further problems
- Remind the accuser of the Institutes duty to investigate by talking with other witnesses, as appropriate
- Advise if a date has been set as a goal for concluding the investigation

Interview of Witnesses

Date: _____

Meeting with - Name: _____

Investigated by - Name: _____

Introduction

- Express appreciation for the witness's time and cooperation
- Explain the nature of what is being investigated
- Note that the matter under investigation is serious and that the Institute has a commitment/obligation to investigate this claim
- Emphasize that no conclusion will be made until all of the facts have been gathered and analyzed
- Stress that any attempt to influence the outcome of the investigation by discussing it with others, retaliation against anyone who participates, providing false information or failure to be forthcoming can be the basis for corrective action up to and including termination
- Examine/consider motivation due to "political" alliances of witnesses

Foundation Questions for Witnesses:

1. Please describe any inappropriate or offensive behavior that you have experienced or witnessed. What did you see or hear? When did this occur? How often did it occur?

2. Are you aware of behavior by the accused toward the accuser or toward others in the workplace?

3. What did the accuser tell you? When did he or she tell you this?

4. Do you know if the accuser reported the concern to Administration?

5. Upon knowledge of the incident(s), did you report it to Administration?

6. Do you have any notes, physical evidence or other documentation regarding the incident(s)?

7. Do you know of any other relevant information?

8. Are there other persons who have relevant information?

Close the Interview:

- Direct the witness to maintain confidentiality within the Institute about the investigation, so that the results will be as reliable as possible
- Encourage him/her to report to you if she/she experiences any further problems
- Remind the witness of the Institutes duty to investigate by talking with other witnesses, as appropriate
- Advise if a date has been set as a goal for concluding the investigation

Interview of the Accused

Date _____

Meeting with - Name: _____

Investigated by - Name: _____

Introduction (with a view toward finding out what happened):

- Provide detailed allegations to the accused to allow complete and fair answers
- As required by EEOC guidelines, release the name of the accuser to the accused. You are not required to release the name of a witness to the alleged accused unless a witness has given accusing information during their statement
- Ask the accused for their witnesses to current and past events
- After reviewing notes, always ask if there is anything else
- Keep good notes of interviews, responses, dates/times, efforts, results, actions and refusals. Assume all documents will be seen by a jury
- Assess credibility and resolve factual disputes, or determine you don't need to and can act on another reasonable basis. Keep secondary performance issues separate from this investigation

1. What is your response to the allegations?

2. Do you agree or disagree with the allegations?

3. If the accused claims that the allegations are false, ask why the accuser might lie.

4. Are there witnesses to support alleged accusers' version of the story?

5. Are there any persons who might have relevant information?

6. Are there any notes, physical evidence, or other documentation regarding the incident(s)?

7. Does he/she have any other relevant information?

Close the Interview:

- Direct the accused to maintain confidentiality within the Institute about the investigation, so that the results will be as reliable as possible
- Encourage him/her to report to you if she/she experiences any further problems
- Remind the accused of the Institutes duty to investigate by talking with other witnesses, as appropriate
- Advise if a date has been set as a goal for concluding the investigation

2018 Campus Safety and Security Survey

Institution: Main Campus (476753001)

User ID: C4767531

Screening Questions

Please answer these questions carefully. The answers you provide will determine which screens you will be asked to complete for this data collection.

1. Does your institution provide On-campus Student Housing Facilities?

<input checked="" type="radio"/>	No.
<input type="radio"/>	Yes. (If Yes is selected, you must enter the number of student housing facilities below and enter Fire Statistics for each facility.)
Number of On-campus Student Housing Facilities:	

2. Does your institution have any noncampus buildings or properties?

<input type="radio"/>	Yes	<input checked="" type="radio"/>	No
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3. Have you combined statistics that you received from the local or state police with your institution statistics for this report? If you answer No to this question, you will be asked to provide the data you received from the local and state police separately.

<input type="radio"/>	Yes. Local and/or state law enforcement agencies provided us with statistics that we are combining with statistics collected by our campus security authorities.
<input type="radio"/>	No. We are not combining the statistics because we cannot determine whether the statistics we obtained from local and/or state law enforcement agencies are for on-campus incidents or public property incidents.
<input type="radio"/>	Not available. We cannot determine if the statistics we obtained from local and/or state law enforcement agencies are for our Clery geography.
<input checked="" type="radio"/>	Not available. We made a good-faith effort to obtain statistics from local and/or state law enforcement agencies, but the agencies did not comply with our request.

Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.				
Criminal offense	Total occurrences On campus			
	2015	2016	2017	
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0	0
c. <u>Rape</u>	0	0	0	0
d. <u>Fondling</u>	0	0	0	0
e. <u>Incest</u>	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0
g. <u>Robbery</u>	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0
i. <u>Burglary</u>	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0
k. <u>Arson</u>	0	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.				
Criminal offense	Total occurrences on Public Property			
	2015	2016	2017	
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0	0
c. <u>Rape</u>	0	0	0	0
d. <u>Fondling</u>	0	0	0	0
e. <u>Incest</u>	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0
g. <u>Robbery</u>	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0
i. <u>Burglary</u>	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0
k. <u>Arson</u>	0	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

[illegible][illegible][illegible]

i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format:
"For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

[illegible][illegible][illegible]

h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.				
Crime	Total occurrences On Campus			
	2015	2016	2017	
a. <u>Domestic violence</u>	0	0	0	0
b. <u>Dating violence</u>	0	0	0	0
c. <u>Stalking</u>	0	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.				
Crime	Total occurrences on Public Property			
	2015	2016	2017	
a. <u>Domestic violence</u>	0	0	0	0
b. <u>Dating violence</u>	0	0	0	0
c. <u>Stalking</u>	0	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.			
Do NOT include drunkenness or driving under the influence in Liquor law violations.			
Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

	Number		
	2015	2016	2017
a. <u>Total unfounded crimes</u>	0	0	0

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Campus Safety and Security Survey Completion Certificate

The Campus Safety and Security data for

Aveda Institute-Tucson
476753

were completed and locked on September 23, 2018.

Thank you for your participation in the 2018 data collection.

This certificate was prepared on September 23, 2018.